

# PTA Meeting Minutes

Candalaria Elementary School Virtual Meeting via Google Meet  
September 22, 2020

***Meeting brought to order by Suzie Phelps @ 6:35 PM, followed by introductions of board and all people in attendance.***

## ***Attendance:***

### Agenda

- Approval of last meeting minutes
- Introduction of the new board members/positions/chairs
- Treasurer's Report/Budget Review and Approval
- New business
- Announcements

### 1. Approval of minutes

The meeting minutes from 5/5/20 were reviewed and approved. The motion was made by Lauren Carlson, seconded by Annie Marges.

### 2. Board and Chair positions:

- President: Suzie Phelps
- Vice President: vacant
- Secretary: Lauren Carlson
- Treasurer: Steve Nass
- Art Literacy: vacant
- Auction: vacant
- Book Fair: Fall book fair
- Funds Run: may need a chair for a virtual Funds Run
- 100 Mile Club: Stephenie Tanner
- Memory Book: vacant
- Talent Show: vacant

### 3. Treasurer's Report/Budget Review

- If budget is approved as presented, including spending on projected that were approved last academic year, the estimated 2020-2021 ending balance will be \$28,277.19
- In previous years, the Funds Run and Auction have been the major fundraisers for the PTA.
- The budget was approved unanimously by the PTA members in attendance after a motion by Lauren Carlson and a second by Annie Marges.

### 4. New Business

- 100 Mile Club. This program has started virtually this academic year.

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- Funds Run. The plan at this time is to have the Funds Run in person ideally. There would be an option of a virtual Funds Run, but we would need to identify a new chair if that is the case.
- Book Fair: Fall book fair will be online. We have a lead for the fall book fair.
- Talent Show. A committee chair is needed for this program.
- Auction. The plan is for this event to occur virtually or in-person.

## 5. Announcements/Discussion

- Teacher appreciation project: JoyAnna Forsythe will take the lead on this.
- Feedback on communications about meetings: Zoom may be a better option for the next meeting. Consider purchasing a Pro account to have unlimited meeting time. For the next email, include a description of PTA- what we do and why parents and teachers should get involved.
- Please reach out to volunteer with us this year! There will be many opportunities.
- Find and follow us on Facebook or bookmark our webpage to stay current on information.
- Don't forget, even if you were a PTA member last year, it is a yearly renewal. You can sign up or renew your membership online now!
- Our next meeting will take place on Tuesday, October 6th at 6:30 pm.

***Meeting adjourned at 7:27 PM.***